

Payment schedule — Dubai property transfer

One line per payment instrument. Record the instruction as the organisation confirmed it, then tick the status as the cheque moves. Keep names, account numbers and documents in your own secure file — this sheet organises instructions; it is not a payment instruction. conveyance.ae/glossary/managers-cheque/ · version 7 October 2026

Recipient (exact name)	Amount (AED)	Purpose	Issuer (which bank prepares it)	Confirmation source	Status
					☐ instructed ☐ issued ☐ collected ☐ presented
					☐ instructed ☐ issued ☐ collected ☐ presented
					☐ instructed ☐ issued ☐ collected ☐ presented
					☐ instructed ☐ issued ☐ collected ☐ presented
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					☐ instructed ☐ issued ☐ collected ☐ presented
					☐ instructed ☐ issued ☐ collected ☐ presented

Before the bank prints a cheque: confirm the payee name and amount against the written instruction from the organisation that will receive it, using a contact you already know. A misspelled payee or a wrong amount means a replacement cheque. Purchase consideration, lender settlement, registration charges and other fees may have different recipients — one line each. Conveyance does not issue manager’s cheques or hold purchase money.